

NEW  
YEAR'S  
EVE



Happy  
New Year!

December 28, 2018

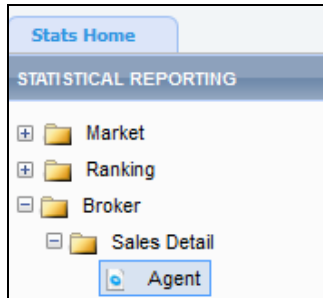
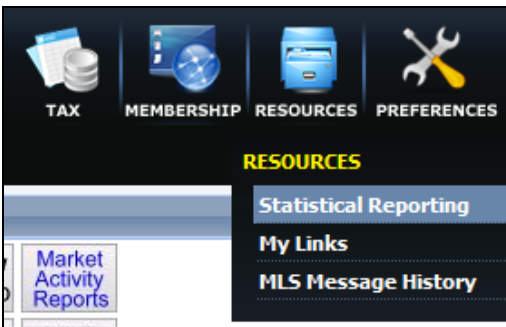
HOLIDAY HOURS

The SAR/MLS will be closed on Monday December 31<sup>st</sup> and Tuesday January 1<sup>st</sup> in observance of New Year's Day. We wish you and your staff a safe and happy holiday.

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CLOSED SALES DEADLINE

Cutoff for 2018 closed sales will be Thursday, January 3, 2019 at noon. All sales and corrected sales **must be sent to the MLS by this date and time** in order to be reported for the year of 2018. To get a list of your sales for the year, go to Resources and select Statistical Reporting. In the Statistical Reporting Area, go to the Sales Detail section under Broker. This will bring up of your sales (listing or sale side) that were reported in 2018. Participants (firm brokers) are able to view this report for all agents/brokers in their office.



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“ACTIVE/NO SHOW STATUS”

Your leadership has approved using an “Active/No Show” status when you put a listing in Paragon that is not available for showing for a specified amount of time (including “coming soon”).

If you are entering a listing that is ready to be marketed but is not available for showing you still need to disclose the date the property will be available to show in the Agent Remarks but now you will also need to check the “Active/No Show” status instead of “New” when inputting. This will flag your listing in the MLS as well as on websites.

- o No showings by anyone are allowed during this period of time.
- o Once you make the listing “Active” you will not be able to put it back as “Active/No Show”.
- o Properties marked as “Active/No Show” will still go out in syndication feeds as well as auto notifications and the collab center.

[Click here](#) to view the FAQs for Active/No Show and other changes that went into effect October 1, 2018.

