

December 15, 2023

## HOLIDAY HOURS

The SR/MLS will be closing at noon on Friday, December 22, 2023 and will be closed on Monday and Tuesday December 25<sup>th</sup> and 26<sup>th</sup> in observance of Christmas Day. We will also be closed on January 1, 2024 in observance of New Year's Day. We wish you and your staff a safe and happy holiday.

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## STILL HAVE LOCKBOXES TO EXCHANGE?

REMEMBER, the last day to exchange old Supra boxes for new Sentrilock boxes is Monday, January 8<sup>th</sup>. If you have 5 or more boxes to exchange, please [click here](#) to schedule an appointment. If you have fewer than 5 boxes you can stop by the SR office between 9:00 am and 11:30 am or between 1:00 pm and 4:00 pm. Monday through Friday. We will be closing at noon on Friday, December 22<sup>nd</sup> and will be closed on Monday and Tuesday, December 25<sup>th</sup> and 26<sup>th</sup>. We will also be closed on Monday, January 1<sup>st</sup>.

Be sure to visit [www.sentrilock.com](http://www.sentrilock.com) and click on Training & Resources to see the Training Calendar, sign up for Self Guided Training or watch How-to Videos.

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## DO YOU NEED AN EASY WAY TO CHECK YOUR SALES FOR THE YEAR?

Go to Resources and select Statistical Reporting. In the Statistical Reporting Area, go to the Sales Detail section under Broker. This will bring up of your sales (listing or sale side) that were reported in 2023. Participants (firm brokers) are able to view this report for all agents/brokers in their office. Remember to report all of

